

## AMHS Senior Thesis Extension Request Form

To request an extension for a Senior Thesis deadline, please complete the form below and give it to the Senior Thesis Coordinator, who will share it with the Senior Thesis Committee. **You must submit your request at least one week in advance of the deadline.** If you fail to obtain advance approval, you will be considered to have missed a thesis deadline. Note that requests will only be honored if they are on time and legitimate. Requests for extensions due to poor time management by students are not legitimate reasons. In these cases, students will simply miss the deadline.

Date of Request: \_\_\_\_\_

Student Name \_\_\_\_\_ Student Signature \_\_\_\_\_

Advisor Name \_\_\_\_\_ Advisor Signature \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Please indicate the deadline(s) to be missed as well as the new date for submission.

*Note: One to two weeks is standard for extending a deadline.*

TIMELINE AND DEADLINES	CURRENT DUE DATES	REQUESTED DUE DATE
<input type="checkbox"/> Pre-proposal to advisor	1/27/17	
<input type="checkbox"/> Formal Proposal to Advisor and Mentor	3/23/17	
<input type="checkbox"/> Comprehensive Review of Literature (Chapter II) to Advisor and Mentor (minimum 15 academic sources)	4/7/17	
<input type="checkbox"/> Draft of Methods (Chapter III) to Advisor and Mentor	4/28/17	
<input type="checkbox"/> Working Draft of Chapters I-III to Advisor and Mentor	5/22/17	
<input type="checkbox"/> Updated Chapter I and final of Chapters II-III and specific evidence of completed time-line tasks.	FIRST day of Registration	
<input type="checkbox"/> Draft of Chapter IV due to Advisor and Mentor	10/13/17	
<input type="checkbox"/> Draft of V due to Advisor and Mentor	11/3/17	
<input type="checkbox"/> Complete thesis document due to Advisor and Mentor	12/1/17	
<input type="checkbox"/> Oral Presentations: all students must present by this date	Last Day before Winter Break	

Please provide an explanation for your request: \_\_\_\_\_

\_\_\_\_\_

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Approved by the Senior Thesis committee? Yes / No      Date: