

Senior Thesis Calendar

Class of 2018

TIMELINE and THESIS DEADLINES	DATES	Advisor Signature and Date	Student Signature and Date	Comments: Note any missed deadline, incomplete work, or necessary revisions AND the dates and status of any extension requests
1. Pre-proposal to advisor: THESIS DEADLINE	1/27/17			
2. Initial Meeting with Advisor	2/3/17			
<i>**Faculty Goal**</i> <i>Mentors acquired for students (contact information for mentors must be submitted to Thesis Coordinator)</i>	2/13/17	N/A	N/A	
3. Completion of initial meeting between student, advisor, and mentor	2/21/17	N/A	N/A	Mentor and student will set date for Proposal Planning Meeting. Date:
4. Proposal Planning Meeting	3/13/17	N/A	N/A	Mentor will advise on proposal and make suggestions for Review of Literature and Methodology. Mentor must sign off on proposal using Proposal Planning Form.
5. Formal Proposal to Advisor and Mentor: THESIS DEADLINE	3/23/17			Discuss Journal (Research Log)
6. Comprehensive Review of Literature (Chapter II) to Advisor and Mentor (min.15 academic sources): THESIS DEADLINE <i>Advisor: Meet with advisee regarding Literature Review</i>	4/7/17 <i>No later than 4/28/17</i>			Journal to date

7. Draft of Methods (Chapter III) to Advisor and Mentor: THESIS DEADLINE <i>Advisor: Meet with advisee regarding Methods</i>	4/28/17 <i>No later than 5/5/17</i>			Journal to date Production Timeline
8. Working Draft of Chapters I-III to Advisor and Mentor: THESIS DEADLINE <i>Advisor: Meeting with advisee regarding draft</i>	5/22/17 6/2/17			Must show specific evidence of completed time line tasks Journal to date
9. Updated Chapter I and final of Chapters II-III and specific evidence of completed time-line tasks: THESIS DEADLINE <i>Advisor: Meeting with advisee regarding draft</i>	<i>FIRST day of August Registration</i> <i>By 9/4/17</i>			Must show specific evidence of completed time line tasks Journal to date
10A. Contact advisor and mentor Re: Chapters IV & V	9/22/17	N/A	N/A	Date should be set for thesis defense to be held before Winter Break.
10B. Schedule Thesis Defense	Date _____			
11A. Draft of Chapter IV due to Advisor and Mentor: THESIS DEADLINE	10/13/17			
11B. Confirm third party to attend defense	Name _____ _____			
12. Draft of V due to Advisor and Mentor: THESIS DEADLINE <i>Advisor: Meeting with advisee</i>	11/3/17 <i>By 11/10/17</i>			
13. Complete thesis document due to Advisor and Mentor: THESIS DEADLINE <i>Advisor: Meeting with advisee</i>	12/1/17 <i>By 12/8/17</i>			
14. Oral Presentations: all students must present by this date: THESIS DEADLINE	Last Day before Winter Break			